

## Durham Public Library Board of Trustees

### Meeting Minutes 6/17/10

#### DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES

June 17, 2010

**Present:** Doug Bencks, Robin Balducci, Sibylle Carlson, Lisa Pfeiffer, Emmy Smith, Ann Windsor, Tom Madden, David Moore, Jenna Roberts (6:42), Renee Vanatta (8:40).

**Absent:** Elise Daniel

**Meeting called to order at 6:35PM.**

**Meeting Agenda:** S. Carlson moved, R. Balducci seconded motion to approve agenda; unanimously carried.

**Minutes from May 20 Meeting:** R. Balducci moved, S. Carlson seconded, motion to accept minutes for May 20 meeting; unanimously carried.

**Minutes from special June 1 Meeting:** R. Balducci moved, D. Moore seconded, motion to accept minutes for special meeting on June 1; unanimously carried (A. Windsor voted instead of S. Carlson, who had not attended special meeting).

**Treasurer's Report:** S. Carlson moved, J. Roberts seconded, motion to accept \$857.95 in unanticipated funds for previous month; unanimously carried.

**Director's Report:** In addition to the Director's written report, T. Madden reported that a young adult section had been moved closer to the front of the library. He also reported that it is now possible to download books for the Barnes and Noble Nook reader. The library already has the capability for patrons to download audio books to an iPod.

**Operations Committee:** This is the period of time when the library is establishing its goals for the next year and is preparing next year's budget. T. Madden reviewed the goals, objectives and related activities for the coming year. He also indicated that several budget line items had been renamed in order to make it clearer to understand budget allocation. This year the budget will include "anticipated funds," a new approach that has not been previously included in budget planning.

**Friend's Report:** E. Smith reported that the Friends have voted to allocate \$3,000 to the library to purchase various equipment items that the library needs. The Friends have also indicated that they may allocate another \$3,000 later in the year as needed. E. Smith noted that the Patch Program now has 120 children.

**Development Action:** A. Windsor discussed plans to organize supporters for the July 12 public hearing on the purchase of the DiMambro property for a library site. She also encouraged board

members to review the “to do” list prepared by fund-raising consultant, Sandi Mitchell. She returned forms to board members, on which they had listed possible donors to a library, and asked that the board members update these lists.

**Building Actions:** D. Bencks reported that he is working with Todd Selig, the Town Administrator, on obtaining a consultant group to perform the “due diligence” inspection of the DiMambro property. Teams have been identified and one has to be selected. They have also received some recommendations from the State Librarian, Michael York.

**Motion to adjourn** by R. Balducci, seconded by R. Vanatta; carried unanimously.

**Meeting adjourned at 8:55 PM.**

NEXT MEETING: July 15, 2010 at 7:00 PM.

Minutes submitted by D. Moore.

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