

# Durham Public Library – Board of Trustees Agenda

Wednesday, July 1, 2015

6:45 pm – 9:00 pm

Oyster River Room

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- 1) Call to order
- 2) Approval of meeting agenda
- 3) Approval of minutes from June– 5 minutes
- 4) Public comments/ review any public correspondence – 5 minutes
- 5) Action items from previous meetings—10 minutes
- 6) Treasurer's report – 5 minutes
- 7) Director's report – 30 minutes
  - a) ILS comparison
  - b) 2016 budget recommendation
  - c) 2016 wage increase recommendation
- 8) New Board Business—30 minutes
  - a) Advancement—15 minutes
  - b) Operations—15 minutes
- 9) Friends' report – 15 minutes
- 10) Other Business/Review new action items—5 minutes
- 11) ADJOURNMENT

NEXT REGULAR MEETING→ August 3, 2015 at 6:45pm

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## UPCOMING TRUSTEES CALENDAR

**8/5 @ 1:30 @DPL—Friends Meetings**

**7/7 @ 6:45 pm @ DPL—Advancement-DPL  
Heritage Room**

**7/22 @ 6:45 pm @DPL —Operations Workgroup-  
DPL Heritage Room**

**7/29 @ 6:45 pm @DPL —Operations Workgroup-  
DPL Heritage Room**

## RECOMMENDED READING

[www.webjunction.org](http://www.webjunction.org)

## TOPIC PARKING LOT

- Tom to assess foot traffic on Sat afternoon and consider seasonal adjustment
- Annual appeal funds designation (informed by goal setting in spring)
- staff presentations to the Board

**NH Library Trustee Association**

<http://nhlta.com>

**2015 Spring Conference and Annual Meeting**  
**Monday May 18**

Grappone Conference Center, 70 Constitution Avenue,  
Concord  
([DIRECTIONS](#))

***RISING TO THE CHALLENGE: Re-Envisioning Public Libraries***

The future requires that we re-envision public libraries and the 2015 Spring Conference presents the latest trends and challenges facing libraries, as well as the fundamental tools and tips trustees need to ensure their local library meets and anticipates community needs.

Join us for a day of enrichment at the Grappone Conference Center, 70 Constitution Avenue in Concord. Download detailed [BROCHURE](#). Paper [registration form](#) available. **[ONLINE REGISTRATION](#) RECOMMENDED.**

**Trustee Orientation Workshop**

**Thurs June 11 • 10:00 am – 1:00 pm**  
**NHMA (NH Municipal Association)**, 25 Triangle Park Drive, Concord ([Directions](#))

Online [REGISTRATION](#) only.

The workshop will cover the following topics and will include time to answer your questions.

- NH Laws Relative to Public Libraries
- Library Trustees—A Job Description
- Establishing Policies for the Library
- Budgets—The Process from Adoption to Management
- Trustees as Employers
- Trustee Meetings and the Right to Know Law
- The Trustee as Library Advocate

Slides of the 2015 presentation are available for download, click [HERE](#), and on the [Resources](#) page.

Note: ***This is not a series; each workshop covers the same material.*** There is no fee and registration deadlines are one week prior to each session. Handouts and morning refreshments will be provided; please bring your own lunch.